GENERAL FINANCIAL CONDITION JEFFERSON COUNTY WISCONSIN October 1, 2010

Available Cash on Hand September 1, 2010 September Receipts	\$	154,514.49 6,678,727.97	
Total Cash			\$ 6,833,242.46
Disbursements General - September 2010 Payroll - September 2010	\$	5,727,017.70 1,208,928.36	
Total Disbursements			\$ 6,935,946.06
Total Available Cash			\$ (102,703.60)
Cash on Hand (in bank) Oct. 1, 2010 Less Outstanding Checks	\$ \$	628,031.84 730,735.44	
Total Available Cash			\$ (102,703.60)
AIM Government & Agency Portfolio			\$ 3,990,299.79
Local Government Investment Pool - Gen	ieral		\$ 11,467,612.68
Institutional Capital Management			\$ 15,666,283.01
Local Government Investment Pool -Clerk	k of Courts	3	\$ 160,621.77
Local Government Investment Pool -Farm	nland Pres	ervation	\$ 251,563.30
Local Government Investment Pool -Park	s/Liddle		\$ 204,164.57
			\$ 31,740,545.12
2010 Interest - Super N.O.W. Account			\$ 3,703.93
2010 Interest - L.G.I.P General Funds			\$ 27,663.55
2010 Interest - ICM			\$ 177,071.09
2010 Interest - AIM			\$ 1,312.81
2010 Interest - L.G.I.P Parks /Carol Lide	\$ 322.35		
2010 Interest - L.G.I.P Farmland Prese	rvation		\$ 399.35
2010 Interest - L.G.I.P Clerk of Courts			\$ 253.60
Total 2010 Interest		arguine "	\$ 210,726.68

JOHN E. JENSEN JEFFERSON COUNTY TREASURER

Barb Frank

From:

Joe Nehmer

Sent:

Tuesday, October 12, 2010 8:53 AM

To:

Barb Frank

Cc:

'Harriet Scherer'; Kim Buchholz - Parks; Kevin Wiesmann; Jane Stanger;

cigdborland@charter.net

Subject:

FW: Tues meeting

Hi Barb,

I would appreciate it if you would include this under correspondence at the County Board meeting tonight.

Thanks,

Joe

From: Harriet Scherer [mailto:scherer@jefnet.com]

Sent: Monday, October 11, 2010 7:44 PM

To: Joe Nehmer

Subject: re: Tues meeting

Hello Joe.

As a frequent flier (on blades) of the bike trail, I see how many people enjoy and use the trail on a daily basis. Both Greg and I think the trails are a great asset for Jefferson County. We should acquire and develop the land for the trails whenever possible. We use the bike trails when we travel and have noticed our trails are an attraction for out of town users. Not only are the trails just plain good for us and our health, acquiring and maintaining more trail opportunities is good economic sense too. The trails bring income in many forms from stays in our hotels to meals in our restaurants. We hope you and the county supervisors are in favor of this proposal. Please feel free to include our comments at the meeting.

Thank you, Harriet Scherer and Greg Misfeldt Michael J. Miller 151 N. High Avenue Jefferson WI 53549

October 11, 2010



Dear Sheriff Milbrath, Chairman Molinaro, Clerk Franks

Due to personal reasons, I must resign my representation of District 18 on the Board of

Supervisors effective Monday, October 11, 2010. It is with much regret that I am giving this notice but I feel that I am unable to serve my district at this time.

I would like to thank my constituents for allowing me to represent them.

Sincerely,

Michael J. Miller

TID303WI

Report Used for Apportionment of County Levy

Date: 08/12/2010 Page 72 of 194

JEFFERSON County

2010 County Apportionment

	TI	Value Inc	rements		
District	TID #	YEAR	Base Value	Current Value	Increment
C . Lake Mills	003	2006	6,993,800	7,044,900	51,100
C . Lake Mills	004	2006	7,446,000	11,809,600	4,363,600
C . Waterloo	001	2005	5,961,500	11,760,900	5,799,400
C . Watertown	003	1991	2,081,800	62,910,500	60,828,700
C . Watertown	004	2005	1,047,600	6,865,600	5,818,000
C . Watertown	005	2005	28,998,600	31,358,300	2,359,700
C . Watertown	006	2005	225,800	4,592,600	4,366,800
C . Whitewater	004	1990	968,200	25,743,600	24,775,400
C . Whitewater	005	2007	14,500	14,700	200
C . Whitewater	008	2007	503,700	112,200	*

^{*} THIS DISTRICT HAS A ZERO OR NEGATIVE INCREMENT, NO INCREMENT SHOWN

RESOLUTION NO. 2010-

Resolution authorizing redemption of 2002-2003 General Obligation Promissory Notes

WHEREAS, in the course of considering various financial options concerning future budgets and Fund Balance requirements, the Finance Committee recommended refinancing all existing county debt in the total amount of \$2,820,000, which lead to an initial resolution adopted by the Board to that effect on September 13, 2010, and

WHEREAS, when evaluating the option of refinancing all of the county debt (including \$2,225,000 remaining from debt issued in 2002 and 2003 for construction of Countryside Home), the Finance Committee considered the competing benefits of retaining cash, paying off the debt, maintaining a stable levy rate and the cost of refinancing, and

WHEREAS, after deciding that refinancing best met the needs identified, it was discovered in the course of preparing the bond counsel opinion in the refinancing process that Internal Revenue Service technical regulations require payoff of the Countryside Home debt rather than refinancing it, and

WHEREAS, the cost/benefit analysis of refinancing the balance of the debt (\$550,000) does not justify the expense of the refinancing process, and

WHEREAS, the payoff of the outstanding Countryside Home debt will in fact save all of the interest expense that would otherwise have been saved by reducing the applicable interest rate through refinancing,

NOW, THEREFORE, BE IT RESOLVED that the outstanding 2002 and 2003 notes are hereby called for prior payment and redemption on December 1, 2010, at a price of par plus accrued interest to the date of redemption. The County hereby directs the County Clerk to work with Ehlers & Associates to cause timely notice of redemption, in substantially the forms attached hereto as Exhibits 1 and 2 and incorporated herein by this reference (the "Notices"), to be provided at the times to the parties and in the manner set forth on the Notices.

BE IT FURTHER RESOLVED that the sum of \$2,238,087.50 is transferred from the General Fund to the Debt Service Fund to redeem the above described notes.

Fiscal Note: Interest savings should be approximately \$100,000. Funds transferred from the General Fund Balance for the redemption on December 1, 2010, are currently available from the proceeds from the sale of Countryside Home. To bring the General Fund balance up to three months expenditures per the Fund Balance Policy, a General Fund levy for working capital may be required in 2011 and 2012.

AYES	
NOES	
ABSTAIN	
ABSENT	

Requested by Finance Committee

Addendum to Agenda 10-12-10

Philip Ristow, Dave Ehlinger & Gary Petre: 10-12-10

EXHIBIT 1 NOTICE OF FULL CALL*

Regarding

JEFFERSON COUNTY, WISCONSIN GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2002A DATED NOVEMBER 1, 2002

NOTICE IS HEREBY GIVEN that the Notes of the above-referenced issue which mature on the dates and in the amounts; bear interest at the rates; and have the CUSIP Nos. as set forth below have been called by the County for prior payment on December 1, 2010, at a redemption price of 100% of the principal amount thereof plus accrued interest to the date of prepayment:

Maturity Date	Principal Amount	Interest Rate	CUSIP No.
04/01/2011	\$525,000	3.60%	473682CX8
04/01/2012	250,000	3.70	473682DP4

The County shall deposit federal or other immediately available funds sufficient for such redemption at the office of The Depository Trust Company on or before December 1, 2010.

Said Notes will cease to bear interest on December 1, 2010.

By Order of the County Board of Supervisors, Jefferson County County Clerk

Dated			

EXHIBIT 2 NOTICE OF FULL CALL*

Regarding

JEFFERSON COUNTY, WISCONSIN GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2003B DATED AUGUST 1, 2003

NOTICE IS HEREBY GIVEN that the Notes of the above-referenced issue which mature on the dates and in the amounts; bear interest at the rates; and have the CUSIP Nos. as set forth below have been called by the County for prior payment on December 1, 2010, at a redemption price of 100% of the principal amount thereof plus accrued interest to the date of prepayment:

Maturity Date	Principal Amount	Interest Rate	CUSIP No.
04/01/2011	\$450,000	3.30%	473682DK5
04/01/2012	475,000	3.50	473682DL3
04/01/2013	525,000	3.60	473682DM1

The County shall deposit federal or other immediately available funds sufficient for such redemption at the office of The Depository Trust Company on or before December 1, 2010.

Said Notes will cease to bear interest on December 1, 2010.

By Order of the County Board of Supervisors Jefferson County County Clerk

^{*} To be provided by registered or certified mail to The Depository Trust Company, Attn: Supervisor, Call Notification Department, 55 Water Street, 50th Floor, New York, NY 10041-0099, not less than thirty (30) days nor more than sixty (60) days prior to December 1, 2010, and to the MSRB. In addition, notice shall be given by facsimile or electronic transmission or overnight express delivery. Notice shall also be provided to MBIA Insurance Corporation, or its successor, the bond insurer of the Notes.

^{**} If the Refunded Obligations are subject to the continuing disclosure requirements of SEC Rule 15c2-12 effective July 3, 1995, this Notice should be filed electronically with the MSRB through the Electronic Municipal Market Access (EMMA) System website at www.emma.msrb.org.

^{*} To be provided by registered or certified mail to The Depository Trust Company, Attn: Supervisor, Call Notification Department, 55 Water Street, 50th Floor, New York, NY 10041-0099, not less than thirty (30) days nor more than sixty (60) days prior to December 1, 2010, and to the MSRB. In addition, notice shall be given by facsimile or electronic transmission or overnight express delivery.

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2011
Jefferson County
Budget Hearings Recap

In September 2010, the Finance Committee met with the individual departments regarding the budget recommended by the County Administrator at that point in time. Based upon the results of the budget hearings, the County Administrator modified his recommended budget to coincide with the suggestions from the Finance Committee. Below is a recap of the modifications that occurred during the hearings.

Department	Bus Unit	Account Number	Account Description	Original Amount	Finance Adjust	Modified Amount	Funding Source	Comment
General Revenues General Revenues	9801 9801	425001.002 421057	Utility Shared Revenue State Aid Computer Exemption	(927,485) (34,000)	10,276 (20,400)	(917,209) (54,400)		As per Wisconsin Department of Revenue estimate dated 9/15/10 Value dependent upon all other budget figures
County Board	12	593409	Literacy Council	12,000	4,000	16,000	***	Increase Literacy Council donation
County Board	12	593412	Tourism council donation	0	4,500	4,500	***	
County Board	13	594816	Capital conservation easement	496,000	60,000	556,000	***	Increase due to sale of farmland to Alden Group
Register of Deeds	1001	521295	Data Conversion	0	60,000	60,000	***	Outside contract for scanning of grantee/grantor indexes
County Clerk	1202	472008	SVRS charges governmental	(5,000)	(2,670)	(7,670)		Increased rate and hours for part time elections clerk
County Clerk	1202	511240	Wages temporary	11,750	6,934	18,684		Increased rate and hours for part time elections clerk
County Clerk	1202	512141	Social security	899	530	1,429		Increased rate and hours for part time elections clerk
County Clerk	1202	512142	Retirement employer	599	354	953		Increased rate and hours for part time elections clerk
County Clerk	1202	512143	Retirement employee	764	450	1,214		Increased rate and hours for part time elections clerk
County Treasurer	1401	418100	Interest on property taxes	(500,000)	(50,000)	(550,000)		Increase due to increase in delinguent property taxes
County Treasurer	1401	481001	Interest and dividends	(250,000)	(50,000)	(300,000)		Increase due to additional funds available to invest (Countryside sale)
County Treasurer	1401	401001	merest and dividends	(230,000)	(50,000)	(000,000)		moreuse and to additional familia available to invoce (country)
Parks	1811	594819	Capital other equipment	0	75,000	75,000	***	Playground equipment at Korth Park
Sheriff	2001	594809	Capital building	0	150,000	150,000	***	Purchase shooting range / training facility
Sheriff	2001	594811	Capital auto	168,454	83,331	251,785	***	Purchase three addtitional squad vehicles
Sheriff	2006	Multiple	Operating accounts	0	24,784	24,784	***	Radio system upgrades
Sheriff	2006	Multiple	Capital accounts	0	509,216	509,216	***	Radio system upgrades
Clerk of Courts	2402	594813	Capital office equipment	0	88,700	88,700	***	Install video conferencing in Branch 1 courtroom
Fair Park	6901	535245	Grounds improvements	30,000	15,000	45,000	***	Seal coating and striping of existing asphalt drives and parking areas
Land Conservation	7001	594811	Capital auto	28,000	28,000	56,000	***	Replace 1999 Ford Explorer
Zoning	7101	594811	Capital auto	28,000	28,000	56,000	***	Replace 2000 Ford van
Human Services	5210	594811	Capital auto	0	36,000	36,000	***	Replace 1992 pickup truck

2011 Jefferson County Budget Hearings Recap

In September 2010, the Finance Committee met with the individual departments regarding the budget recommended by the County Administrator at that point in time. Based upon the results of the budget hearings, the County Administrator modified his recommended budget to coincide with the suggestions from the Finance Committee. Below is a recap of the modifications that occurred during the hearings.

Department	Bus Unit	Account Number	Account Description	Original Amount	Finance Adjust	Modified Amount	Funding Source	Comment
Debt Service Debt Service Debt Service Debt Service	8001 8002 8010 8045	Multiple Multiple Multiple Multiple	Refinanced debt Parks Building Korth Park Notes Payable Countryside Home	0 179,163 82,306 1,036,650	1,304,490 (179,163) (82,306) (1,036,650)	1,304,490 0 0 0		As per Ehlers & Associates estimate dated 9/9/10
Highway	53284	521220	Consultant	0	250,000	250,000	***	Site assessment, planning & preliminary design for facilities
Highway Highway Highway	53182 53183 53311	540797.506 Multiple 421001	Local road aids Local bridge aids General Transportation Aid	6,966 23,144 (1,732,604)	(6,966) 2,653 4,313	0 25,797 (1,728,291)		Adjust local road aids to actual value Adjust local bridge aids to actual values Adjust state aid figure to offset changes in local aids (net zero effect)
Highway	53312	529299	CTHS Construction	0	1,020,000	1,020,000		Additional funding for construction project #5 at 3.8 miles
			Subtotal		2,338,376			

The Finance Committee recommended the usage of fund balance against the 2011 tax levy with the intent that the proceeds from the sale of Countryside Home would be used to replenish the balance. The first amount applied was \$352,911, which was the sum of the capital tax levy as of 9/28/10 at \$521,365 less Sheriff squad vehicles included in that total at \$168,454. The second amount applied was the sum of all items listed above with *** in the "funding source" column.

General Revenue	9801	699900	Fund balance applied	0	(352,911)	(352,911)
	9801	699900	Fund balance applied	0	(1,416,531)	(1,416,531)
			Total changes		568,934	
			Original recommended tax levy		26,492,223	
			Modified recommended tax levy		27,061,157	



JEFFERSON COUNTY

OFFICE OF THE COUNTY ADMINISTRATOR

GARY R. PETRE **County Administrator**

TAMMIE J. JAEGER Administrative Secretary Confidential

320 S. Main Street Room 111 Jefferson, WI 53549 Telephone (920) 674-7101

TO:

Jefferson County Board of Supervisors

FROM:

Gary R. Petre, County Administrator

DATE:

October 12, 2010

SUBJECT:

2011 Budget – Supervisor Amendments

As part of the 2011 Budget development process, individual Supervisors may submit proposed amendments to the Recommended Budget (as amended by the Finance Committee). This process enables Supervisors to clearly explain, in writing, what their proposed amendment is and what their intended tax levy impact (increase or decrease) is on the 2011 Budget.

Supervisors are reminded that the 2011 Recommended Budget (as amended by the Finance Committee) includes a property tax levy increase of \$1.1M (4.2%). Since the 2012 Budget is anticipated to present further pressure on the County's ability to increase the property tax to maintain current operations, it is suggested that any amendments proposing tax levy increases to the 2011 Budget be offset by long-term/permanent tax levy reductions to other areas of the Budget.

Attached, for your use, is a copy of the 2011 Budget Amendment form. Feel free to make copies of this form if you wish to submit more than one amendment. Remember, only one amendment may be included on each form. This form will also be e-mailed to Supervisors so that they can make their own copies.

The following is a schedule of when and how these Amendment forms will be processed and reviewed:

October 12, 2010

Supervisors receive Amendment forms and instructions from the

County Administrator.

October 13-28, 2010

proposed Amendments the Supervisors prepare anv

Recommended Budget and submit them to the County

Administrator's Office no later than noon on October 28, 2010.

October 26, 2010

Public Hearing on the Recommended Budget

October 28, 2010

Amendments are due to the County Administrator's Office no later than noon on this date.

October 28 to

November 1, 2010

County Administrator, Accounting Manager and Department Heads review the proposed amendment forms and calculate the fiscal and operational impact of each proposed amendment. Supervisors who submit a proposed amendment may be contacted if further explanation is needed.

November 2, 2010

Finance Committee meets to review the proposed amendments and takes action on a recommendation to the County Board, for each proposed amendment.

November 9, 2010

County Board meets to consider action on any proposed amendments and then adopts the 2011 Budget.

This is the fifth year in a row that the County is utilizing a formal Supervisory Amendment process in order to make it more structured and understandable for Board members. In addition, it gives staff and the Finance Committee the opportunity to analyze any proposed amendments so that the County Board can make informed decisions when they meet to adopt the budget. In order to provide the Committee and staff with sufficient time to review proposed amendments, Supervisors are asked to submit their amendments as soon as possible after October 12th.

Supervisors are reminded that the purpose of this process and the use of the form are to propose financial changes to the budget. They are not intended to be used as a forum for raising policy or procedural issues in the budget. Therefore, non-financial issues should be addressed at the appropriate Committee level and then forwarded to the full County Board for consideration.

Feel free to contact either myself or Dave Ehlinger if you have any questions regarding this process.

Sincerely,

Gary R. Petre

County Administrator

Gay R. Petre

cc: Department Heads

2011 Budget Jefferson County Proposed Supervisor Amendment

By Supervisor(s)	Amendment #
To amend the 2011 Recommended Budget, as amended by I (we) hereby propose:	the Finance Committee,
I (we) estimate that this proposed amendment would increate the tax levy by \$	ase or decrease (circle one)
I (we) also propose offsetting any tax levy increase with a to following department(s) and/or program area(s):	ax levy reduction to the

Bus Unit Description	Bus Unit	Account Number	Expenditure Increase (Decrease)	Revenue Increase (Decrease)	Other Sources Increase (Decrease)	Net Levy Increase (Decreas	е
						\$	_
						\$	-
						\$	-
						\$	-
						\$	_
17.4.4						\$	-
						\$	_
						\$	_

Totals \$ - \$ - \$ -

Finance	Aye	Nay
Member		
Braughler, Jim		
Jones, Richard		
Mode, Jim		
Molinaro, John		
Rogers, Pam		
Result	0	0

Fiscal note:



2011 Recommended Jefferson County Budget

As Amended by the Finance Committee

Presentation to the Jefferson County Board of Supervisors

Presented by:

Gary R. Petre, County Administrator

October 12, 2010

	2011	
	Recommended	
Expenditures	\$ 72.0M	
Revenue	-44.9M	
Tax Levy	\$ 27.1M	

011 Recomm efferson Cou		get	
	2010 Adopted	2011 Recommended	2010-2011 Change Amount Percent
Expenditures	\$ 76.6M	\$ 72.0M	\$ (4.6)M (6.0)%
Revenue	-50.6M	-44.9M	-(5.7)M (11.3)%
Tax Levy	\$ 26.0M	\$ 27.1M	\$ 1.1M 4.2 %

1

2011 Recommended

Jefferson County Budget

Increasing Tax Levy

Major Changes to the Tax Levy

 2010 Sale of Countryside Home 	\$ (3,100,000)
 Increase for Highway maintenance 	1,020,000
■ Net reduction in Gen. Revenue-Fund Balance	755,000
 Increase for Sheriff radio system 	534,000
■ Increase for Sheriff training facility	150,000
■ Reallocation of Countryside Home Debt Service	1,037,000
 Highway facility assessment 	250,000
 Human Services Dept. 	<u>292,000</u>
Major Tax Levy Changes	= \$ 938,000

2011 Recommended
Jefferson County Budget

Meaning of "COUNTY TAX RATE"

The County's "TAX RATE" (also referred to as the "Mill Rate") is a arithmetic calculation that merely divides the County-wide tax levy by its equalized value. If either of these two factors change, the tax rate also changes. In the 2011 Budget, the Tax Rate is calculated as follows: \$ 25.15M /\$6,376.44M = \$ 3.9448 per \$1,000 of equalized value.

,

2011 Recommended

Jefferson County Budget

The 2011 Budget Summary......

Please turn to Section 2 / Page 2 of your budget book OR to your budget summary handout.....

2011 Recommended Jefferson County Budget

The 2011 Budget Presentation.....

Thank You!!

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